

SUPERVISING ATTORNEY - VIOLENCE AGAINST WOMEN PROJECT

Position: Supervising Attorney - Violence Against Women Project
Compensation: \$80,000 - \$100,000, commensurate with experience.
Hours: 40 hours per week including some weekend and evening hours.
FLSA Status: Exempt
Location: In-office, Hybrid
Reports to: Managing Attorney
Deadline: Open until filled
Posting: TBD

About Asian Pacific Islander Legal Outreach

API Legal Outreach is the largest social justice legal organization focused on the Asian/Pacific Islander, Latinx, and immigrant communities of the Greater Bay Area and the Central Valley. A growing community-based organization founded in 1975, our mission is to provide culturally competent and linguistically appropriate direct services to the most marginalized segments of our community including low-income women, seniors, immigrants, and youth. With offices in Oakland and San Francisco, our work is focused in the areas of Gender-based Violence, Immigration and Immigrant Rights, Disability Rights, Senior Law and Elder Abuse, Anti-Human Trafficking, Youth Violence Prevention, Anti API Hate Violence, the preservation of affordable housing and small businesses, and other social justice issues.

Position Overview

Reporting to the Managing Attorney, the Supervising Attorney will assist in management and coordination for the Violence Against Women project including supervision of legal work and mentoring of staff; coordination of pro bono support. This role is based primarily in our San Francisco office, with additional responsibilities linked to our East Bay office. The role requires a strong commitment to social justice, with frequent interactions with a wide range of stakeholders. The ideal candidate will be dedicated to serving underserved Asian and Pacific Islander communities and BIPOC communities in the Greater Bay Area.

Key Responsibilities:

- Provide management and coordination for the violence against women project, assisting survivors of gender based violence including domestic violence, sexual assault, stalking, and dating violence; supervision and mentoring of staff; coordination of pro bono support.
- Provide full scope legal representation to survivors of gender based violence. This work will include representation of clients in restraining order hearings, child custody and support matters, contested dissolutions, immigration petitions, public benefits matters, as well as assisting in other practice areas as needed.
- Report to funders regarding the work of the organization.
- Coordinate community education and outreach for projects and staff clinics at sites accessible to consumers.
- Represent the organization at community, legal, and other meetings and functions, including meetings of funders and donors.
- Provide technical assistance and training to community agencies and partners.
- Assist with administrative and fundraising work of the organization as necessary.

Minimum Qualifications

- Demonstrated commitment to social justice and to serving underserved API and other communities of color.
- Commitment to the mission, projects and organizational operations of API Legal Outreach.
- Strong relevant courtroom, case management, and teaching skills in the priority project areas.
- At least three years of successful experience in supervising others engaged in social justice work.
- Superior performance evaluations from relevant, applicable positions.
- Member in good standing of the California Bar.
- Bilingual and bicultural skills relevant to low-income communities.
- Ability to work well in a team-oriented, multi-cultural environment.

Preferred Qualifications

- Minimum five years of litigation and/or administrative hearing experience, supervisory experience
- Contract management, and non-profit services experience
- Experience with Legal Server and Google Workspace
- California driver's license and own vehicle

To Apply:

Please email a cover letter and resume with three professional references to jobs@apilegaloutreach.org. In the subject line, please write **Supervising Attorney - Violence Against Women Project**. In your cover letter, please address the following questions: What about our mission inspires you?

Asian Pacific Islander Legal Outreach is an equal opportunity employer, committed to affirmative action. We strongly encourage applications from women, people of color, LGBTQ+ individuals, immigrants, and individuals with arrest or conviction records.